



HTC Board Meeting Minutes  
February 22, 2016

The Huntsville Track Club (HTC) held an executive board meeting on February 22, 2016 at Fleet Feet Sports Conference Room. The meeting was called to order by President Eric Fritz at 6:03 pm.

Board Members Present: Eric Fritz (President), Chelsea Schiavone (VP – Programs), Kathy Youngren (Treasurer), Alex Clark – VP – Races and Equipment, Debra Erickson (Secretary), Harold Tinsley (Appointed Member – Past Board Member), Suzanne Taylor (Appointed Member – Rocket City Marathon Director), and Dink Taylor (Appointed Member – Cotton Row Director).

Board Members Absent: Kim Holmes (VP – Communications)

Guest: Jim Oaks

1. Chronotrack Timing System – Jim Oaks proposed to the board to purchase an additional mini track system and 4 additional timing mats at a purchase cost of \$5,000. Currently HTC has two mini track systems. This additional equipment will enable HTC to expand the dimensions of the start/finish lines as these additional pieces will integrate into the existing timing equipment easily. Alex seconded the motion, all were in favor of this motion.

- a. Email from Jim Oaks 02/25/2016 – Proposed buying two additional FlashPoint Antennas. Revised purchase as below.

Chronotrack Mini Controller and Mats	\$3,995
Flashpoints	\$1,815
Two Batteries	\$218
Charger	\$87
Shipping Estimate	\$100
Total	\$6,215

2. Meeting Minutes from January's Executive Board Meeting – Eric Fritz proposed the board to review the meeting minutes from January's meeting. All were in favor of the meeting minutes as written.
3. Communications Role – Eric Fritz proposed that from hence forth HTC member-wide communication via email be conducted by Kim Holmes the VP of Communications for HTC. Additional topic regarding the use of the software RunScore, which is the current program HTC utilizes to manage HTC member information. Eric proposed that HTC move to a platform that would allow access by multiple people, specifically the VP of Communications for email communication

with the members, and by the Secretary/Membership Coordinator for managing the member database. Currently, the Secretary/Membership Coordinator manages all communication, email and standard mail, with members. The reason for this was that the member database was only accessible by the Secretary/Membership Coordinator. HTC is currently in the discovery phase, and has not decided on a system to use instead of RunScore. Run Signup was discussed as a possible solution, but further research would need to be conducted to determine the best possible solution for HTC and its members. Eric anticipated that it would take approximately a year to make the full switch to a new system during which we would work through phases including testing and parallel processing to ensure everything works as anticipated before we move from the current process.

- a. Additional: In relation to the communications the topic on the current four levels of membership; supporter, general, family, and subscriber was discussed. It was suggested that the supporter membership may complicate the online registration process. No action was taken. The HTC constitution and by-laws will need to be reviewed for possible issues with changes in types of memberships.
4. Equipment Rental Policy – Alex proposed that there needs to be clarification of what is considered a race conflict. Per HTC Handbook section 3.6.7, HTC shall not support races/events that conflict with HTC events. An event is deemed to conflict with a HTC event if it is located within the north Alabama/south central Tennessee area and is held on the same weekend (including holiday weekends) as an HTC event, regardless of time. The HTC will also forego renting equipment to such conflicting races. It was decided that when there is a race that could be a conflict that the VP for Equipment would contact the board for approval.
5. Upcoming Events – Presented by Chelsea Schiavone. Chelsea proposed that there be an email blast for an upcoming screening of the movie Run Free. This movie is The True Story of Caballo Blanco. This screening is at the University of Alabama in Huntsville UAH Shelby Center on March 14, 2016. Food Trucks will be present at this event as well. Chelsea also proposed that there be HTC representation at the Von Braun Center (VBC) South Hall Family Fun and Expo June 11, 2016 from 10:00 am to 5:00pm. Point of Contact at the VBC for this event is Lindsey Hardesty. 8,000 people came to this event last year. Total cost for a non-profit to have a booth is \$250. There was no vote on whether or not the board wanted a booth at the expo, however, it was noted that if Chelsea wanted to take the lead and coordinate volunteers she could but has declined as the board consensus was that it would not attract potential future HTC members.
6. Ainsley’s Angels – Mitch Tiffany, the local ambassador for this nation-wide group contacted the HTC board about sponsoring the Northeast Alabama Ainsley’s Angels chapter. The level of sponsorship ranged from \$500 – for an HTC logo on the Ainsley’s Angels trailer, \$1,000 for a 250-pound capacity Race Chair, to \$5,000 for a Hoyt Signature Series Race Chair. The board elected to not make a decision at this time pending further discussions with the group
7. Upcoming Races
  - a. Cookie Dash – The current Race Director will not be able to fulfill her commitment for this year’s race. Suzanne planned on meeting with the

individual to begin transitioning the work in order to have a successful race. It was decided that the Board would take over this race this year.

- i. After the meeting, Chris Suchomski was contacted and expressed interest in being the new Race Director for Cookie Dash. The board voted via email and approved the appointment. Suzanne, Eric and past RD Regena Moore are working with Chris to help out this year.
  - b. Hudson Alpha Double Helix – There is a new certified course with a small out and back at the roundabout located at Pegasus Drive in Research Park.
  - c. Harry Williams All-Comers Track Meet – Alex has been working with Maude Ellison (Huntsville City School, Facility Use Coordinator) to secure Milton Frank Stadium for the event. There was a concur over last payment for last year's fees. It seems they changed processing systems and HTC never received an invoice. Kathy was notified and will be sending a check.
  - d. Side Bar – Suzanne was contacted and asked if the Rocket City Marathon would be interested in being the state championship for the RRCA State Championship Race?
8. Metro Coaches Association Meeting – Eric met several weeks ago with high school coaches in the area to discuss their upcoming plans. The past couple years the HTC has donated to both the Metro area championship Track Meet and Metro area XC meet to the total of \$1500. The coaches' association has requested that we make this donation once again but in one lump sum and not separately and also asked if we would consider increasing the amount. Eric proposed the HTC once again give them \$1,500. Harold seconded this, and the remainder of the Board was in favor. In addition, there was discussion on a track series / grand prix. They would like to have a 4 meet series and have HTC attend and have a presence in order to introduce youth to the HTC. It was discussed that the HTC Board locate a parent involved in this are to lead a committee for High School running involvement. There was also a discussion on Milton Frank and how the Metro Coaches Association may help with Milton Frank Stadium. They indicated they would speak with Kevin Weisman and see what could be done. They also indicated that Kevin is once again looking for help with the Middle School Track Meets this spring.
9. Exploration Park Developments US Space and Rocket Center (USSRC) – A member emailed Eric about the proposed development between the USSRC and Redstone Arsenal. There is possibility of developing a new trail system around this new development. The proposal is that the gate to Redstone Arsenal be moved further south to expose the golf course to the public, and with this move it will allow for approximately a five-mile perimeter to the south side of the USSRC kind of like the trail around the John Hunt park. Eric has been requested to have a meeting with Dr. Barnhart at the USSRC to discuss.
10. Eagle Scout Project at John Hunt Park. HTC was contacted by David Delisser in order to facilitate this project. Chris Stokes will be finishing the signs that HTC paid for and the project for this Eagle Scout will be to place them around the trail system at John Hunt Park.

11. Trail Care Committee – Email sent to Alex Clark from the trail committee to buy three additional items to the items approved at the last Board meeting. A set of loppers, and two folding saws.

The meeting was adjourned at 8:35 pm.

Submitted by: Debbie Erickson